

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
OF RURAL WATER, SEWER, GAS AND SOLID WASTE
MANAGEMENT OF DISTRICT NO. 3
CRAIG COUNTY, OKLAHOMA
February 11, 2026

Call to order

Stan Corn, chairman: called the meeting to order at 7:19pm.

Location

305 S Commercial St. Welch, OK

Attendance and Proof of Notice

Board members: Stan Corn, chairman; Steve Davis, vice chairman; Brandon Johnson, director. Members: Jennifer Mathis; Stacey Seigel; Visitors: Bill Jones, Operator. There were 3 board members, 2 member(s)1 visitor(s) present.

Approval of Minutes. Minutes were dispensed via Board member packets for review prior to meeting.

Moved by Brandon Johnson and seconded by Steve Davis to approve minutes from January 14, 2026 regular meeting. No other discussion.

Vote taken. All Board members present (3)AYES

Member and Visitor Comments - none

Old Business – none

Operator Reported –fixing leaks, getting past work order completed, altitude valves at West and North tower

Past Due Listing- Office manager reported letters will be mailed 2/9/26 and cutoffs will be 2/23/26

Financial Statement and Adjustments – dispensed via Board member packets for review prior to meeting – Moved by Brandon Johnson and seconded by Steve Davis to approve one (1) adjustment for January. No other discussion. Vote taken. All Board members present (3) AYES

Payment of Bills – Moved by Brandon Johnson and seconded by Steve Davis to pay February 2026 bills. No other discussion. Vote taken. All Board members present (3) AYES

Transfer of Membership – Moved by Brandon Johnson and seconded by Steve Davis to approve transfer of membership for M King. No other discussion. Vote taken. All Board members present (3)AYES

New Membership – – Moved by Brandon Johnson and seconded by Steve Davis to approve new membership for K King. No other discussion. Vote taken. All Board members present (3)AYES

Mail – dispensed via Board member packets for review prior to meeting

New Business -

- A. Discussion on selecting engineer for upcoming projects - discussed
- B. Update on Buford Ranches water usage – going to place limiters on specific pasture tap meter (s) with overly high usage
- C. Discussion on additions to telemetry – looking to add room temperature to telemetry for building
- D. Review agenda items from January meeting – all items were reviewed and satisfactory
 - i. Discussion/Possible Action on ORWA delegate nomination
 - ii. Discussion/Possible Action on Grand Gateway board representative
 - iii. Update/Discussion/Possible Action on south tower project
 - iv. Update/Discussion/Possible Action parts needing returned to Poly Pro, etc.
 - v. Update/Discussion on RIG grant application
 - vi. Discussion/Possible Action on purchasing a new office computer
 - vii. Discussion/Possible Action on altitude valves at North and West towers
 - viii. Discussion/Possible Action on finding leaks
 - ix. Discussion/Possible Action on flow meters for West and South towers
 - x. Discussion/Possible Action on electrician’s request/recommendations
 1. Update to electrical service

2. Get chlorine connected for both wells
3. Connecting generators to telemetry
4. Setting wells up to alternate
- xi. Discussion/Possible Action on foam insulation at North valve building
- xii. Update/Discussion/Possible Action on outstanding work orders
- xiii. Review/Possible Action on 811 portal positive response and locates
- xiv. Update/Discussion on cleanup
- xv. Update/Discussion on MOR
- xvi. Discussion/Possible Action on establishing a routine flushing schedule
 1. Purchasing chlorine testers
- xvii. Update/Discussion on DEQ deficiencies (NOVs)
- xviii. Review on Office Manager job description
- xix. Review on Meter Reader job description
- xx. Review on Water Operator job description
- xxi. Review/Update/Possible Action on Operator Contract
 1. Liability insurance
 2. Certification

E. Any other new business

None

Adjournment

Moved by Brandon Johnson and seconded by Steve Davis to adjourn meeting. No other discussion. Vote taken. All Board members present
(3) AYES Meeting adjourned a 9:15pm.