

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
OF RURAL WATER, SEWER, GAS AND SOLID WASTE
MANAGEMENT OF DISTRICT NO. 3
CRAIG COUNTY, OKLAHOMA
January 14, 2026

Call to order

Stan Corn, chairman: called the meeting to order at 6:36pm.

Location

305 S Commercial St. Welch, OK

Attendance and Proof of Notice

Board members: Stan Corn, chairman; Steve Davis, vice chairman; Jarrod Chaney, Treasurer; Tony Small, Secretary; Brandon Johnson, director. Members: Jennifer Mathis; Stacey Seigel; Visitors: Bill Jones, Operator; Travis Jaggars, Current Pride Electric. There were 5 board members, 2 member(s) 2 visitor(s) present.

Approval of Minutes. Minutes were dispensed via Board member packets for review prior to meeting.

Moved by Jarrod Chaney and seconded by Tony Small to approve minutes from December 10, 2025 regular meeting. No other discussion. Vote taken. All Board members present (5)AYES

Member and Visitor Comments - none

Old Business – none

Operator Reported –chlorine getting better, past work orders getting done

Past Due Listing- Office manager reported letters will be mailed //26 and cutoffs will be //26

Financial Statement and Adjustments – dispensed via Board member packets for review prior to meeting – No Adjustments for December

Payment of Bills – Moved by Tony Small and seconded by Steve Davis to pay January 2026 bills. No other discussion. Vote taken. All Board members present (5) AYES

Transfer of Membership – Moved by Jarrod Chaney and seconded by Brandon Johnson to approve transfer of membership for Aikin, Kaufman. No other discussion. Vote taken. All Board members present (5)AYES

New Membership – – Moved by Jarrod Chaney and seconded by Steve Davis to approve new membership for T Small. No other discussion. Vote taken. All Board members present (5)AYES

Mail – dispensed via Board member packets for review prior to meeting

New Business -

A. Discussion/Possible Action on ORWA delegate nomination

Moved by Jarrod Chaney and seconded by Tony Small to nominate Stan Corn for ORWA delegate. No other discussion. Vote taken. All Board members present (5)AYES

B. Discussion/Possible Action on Grand Gateway board representative

Moved by Brandon Johnson and seconded by Steve Davis to nominate Stan Corn for Grand Gateway board representative . No other discussion. Vote taken. All Board members present (5)AYES

C. Update/Discussion/Possible Action on south tower project

Discussion no action

D. Update/Discussion/Possible Action parts needing returned to Poly Pro, etc.

Should be receiving a credit invoice

E. Update/Discussion on RIG grant application

Discussion no action

F. Discussion/Possible Action on purchasing a new office computer

Moved by Brandon Johnson and seconded by Jarrod Chaney to purchase a new computer for office. No other discussion. Vote taken. All Board members present (5)AYES

G. Discussion/Possible Action on altitude valves at North and West towers
Discussion no action

H. Discussion/Possible Action on finding leaks
Moved by Brandon Johnson and seconded by Tony Small to approach County Commissioners about road graders calling in possible leaks and receiving \$100 is legitimate leak. . No other discussion. Vote taken. All Board members present (5)AYES

I. Discussion/Possible Action on flow meters for West and South towers
Moved by Jarrod Chaney and seconded by Brandon Johnson to purchase flow meters. . No other discussion. Vote taken. All Board members present (5)AYES

- J. Discussion/Possible Action on electrician's request/recommendations
- i. Update to electrical service
 - ii. Get chlorine connected for both wells
 - iii. Connecting generators to telemetry
 - iv. Setting wells up to alternate

Discussion

K. Discussion/Possible Action on foam insulation at North valve building
Discussion

L. Update/Discussion/Possible Action on outstanding work orders
Discussion

M. Review/Possible Action on 811 portal positive response and locates
Discussion

N. Update/Discussion on cleanup
Discussion

O. Update/Discussion on MOR
Discussion

P. Discussion/Possible Action on establishing a routine flushing schedule

- v. Purchasing chlorine testers

Discussed to get what the district needs to operate effectively

Q. Update/Discussion on DEQ deficiencies (NOVs)
Discussion

R. Review on Office Manager job description
Discussion

S. Review on Meter Reader job description
Discussion

T. Review on Water Operator job description
Discussion

U. Review/Update/Possible Action on Operator Contract

- vi. Liability insurance
- vii. Certification

Discussion

V. Any other new business
None

Adjournment

Moved by Brandon Johnson and seconded by Tony Small to adjourn meeting. No other discussion. Vote taken. All Board members present (4) AYES Meeting adjourned at 8:53pm.